

DD/R-772-63

27 May 1963

MEMORANDUM OF RECORD

SUBJECT: DD/R Staff Meeting of 24 May 1963

PRESENT: Dr. Scoville
Colonel Ledford

- 25X1
1. Dr. Scoville suggested that in view of his planned resignation date of about mid-June, he would like to receive a list from those present of anything that they felt he should take care of before his departure.
 2. Dr. Scoville mentioned that it had been brought up at the Executive Committee meeting that the Agency is in the midst of a massive recruitment program and everyone is cautioned to be particularly diligent in guarding against errors which such large programs may occasion.
 3. In a brief discussion of the current priority program for the site preparation and installation of the IBM 7090, the DD/R has been asked to contribute some FY 1963 funds toward the site preparation. It was agreed that we could cooperate to the extent of [redacted]
 4. Dr. Scoville asked that everyone again take stock of their present money status and make sure that the most efficient final dispositions and utilizations of remaining assets be made before the end of this fiscal year. This discussion brought out the desirability of the formalization of the NRO funding of the [redacted] contract. It was considered that some documentation or confirmation is necessary in order that the Controller release for other purposes the [redacted] of OSA money which he had frozen.
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- 25X1

NRO review(s) completed.

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5. In recapping the status of the OSA and OEL personnel ceiling increases, it was agreed that follow-up should be taken with the Controller to insure forwarding of the request to the DDCI. The processing of personnel against this requested increase is well along and the Office of Personnel quite properly needs authoritative confirmation on this matter.

6. [] brought up the Semi-Annual Report to the President's Board covering the period October through March. In view of the holiday on Thursday and the requirement for the information by the Executive Director's office by 31 May, makes it urgent that contributions be into the Office of the DD/R by close of business, Tuesday, 28 May. In discussing this report, it was agreed that the problem as well as accomplishments should be discussed.

7. In a brief discussion of [] return to duty, [] reported that he had elected to come back to the DD/R rather than go to OSI where he has been urgently requested, and that within the DD/R there were desires for his services in each of the offices. After some discussion of the various needs and priorities, it was agreed that [] would be immediately assigned to OSA, Deputy for []. Following the completion of this current high priority project, a reassignment might be made in the light of other DD/R priorities.

8. [] related a request from the Executive Director's office concerning the Senior Staff meetings to the effect that the Executive Director would like to be advised on a continuing basis of any things that participants may want to bring up or topics they may wish to have other members discuss and any suggestions or ideas on the improvement of these meetings.

9. [] called attention to the availability in the library of copies of Mr. Dulles' book on the Craft of Intelligence as reproduced from the Harper's magazine series.

10. [] gave brief status reports on Project [] and other activities in the ELINT field, alerting Dr. Scoville to some specific papers that would be forthcoming.

Distribution:

1 ea - Dr. Scoville
Col. Giller

[]
Executive Assistant
Deputy Director (Research)

Colonel Redford